

BID Submitted by: VAVI'S AUTOSALES, LLC  
448 Grand St,  
Jersey City, NJ 07302  
Bus Phone: 201-433-8314  
Bus Fax : 201-433-8322

Prepared/sumitted by: Valerio Batista - Pres/Owner

## **Solicitation AUTOMOTIVE 2020 -1**

### **LIGHT AUTOMOTIVE REPAIRS**

**Bid Designation: Public**




**City of Jersey City**

**TITLE: LIGHT AUTOMOTIVE REPAIRS ( UNDER 15,000 GVW )**  
**FOR THE DEPARTMENT OF PUBLIC WORKS**

IN COMPLIANCE WITH YOUR INVITATION FOR BIDS DATED 5/19/2020

2020, WE THE Vavi's Auto Sales, LLC

UNDERSIGNED Valerio Batista President/owner

HEREBY DECLARE THAT WE HAVE CAREFULLY EXAMINED THE PROJECT AND ALL OTHER MATTERS PERTAINING TO THE PROPOSED WORK; AND THAT WE PROPOSE TO FURNISH ALL LABOR, EQUIPMENT AND MATERIALS NECESSARY TO COMPLETE THE WORK IN FULL ACCORDANCE WITH THE CONTRACT DOCUMENTS AT THE TOTAL BID PRICE:  
 Valerio

**SCHEDULE OF SUBMITTALS BY BIDDER**

<b><u>SUBMITTAL ITEM</u></b>	<b><u>TIME OF SUBMISSION</u></b>	<b><u>CONSEQUENCES OF NON COMPLIANCE</u></b>
1. Bidder's Acknowledgement of Addendum	With Bid Proposal	Bid Rejected
2. Bid Proposal	Time and Date of Bid Reception	Bid Rejected
3. Bid Guarantee	With Bid Proposal	Bill Rejected
4. Insurance Certificates	Prior to Execution of Contract by the Authority	Forfeiture of Bid Security
5. Non- Collusion Affidavit	With Bid Proposal or within 24 hours of Bid Reception	Bid May Be Rejected
6. Statement of Ownership Disclosure	With Bid Proposal	Bid Rejected
7. Mandatory Equal Employment Opportunity Language	With Bid Proposal or within 24 Hours of Bid Opening	Bid May Be Rejected
8. Disclosure of Investment Activities in Iran	With Bid Proposal or within 24 Hours of Bid Opening	Bid May Be Rejected
9. If first time doing business with Jersey City, submit copy of the completed & signed Certificate of Employee Information Report (AA-302 Form). If not the first time, submit the actual Certificate of Employee Information Report or Letter of Federal Approval	With Bid Proposal or within 24 Hours of Bid Opening	Bid May Be Rejected
10. Americans with Disabilities Act	With Bid Proposal or within 24 Hours of Bid Opening	Bid May Be Rejected
11. Supplier Diversity Bidder Questionnaire	With Bid Proposal or within 24 Hours of Bid Opening	Bid May Be Rejected
12. New Jersey Business Registration Certificate	With Bid Proposal or prior to the Contract award	Bid May Be Rejected
13. Execution of Contract Agreement	Within 10 days of Authority Notice of Contract Award	Forfeiture of Bid Security

The Contractor shall provide all submittals required under this contract whether or not listed above.

**CITY OF JERSEY CITY  
ADDENDUM ACKNOWLEDGEMENT FORM  
GOODS AND GENERAL SERVICES CONTRACTS**

The undersigned acknowledges receipt of the following addenda to the bidding document:

**THE COMPLETED ACKNOWLEDGEMENT OF ADDENDA FORM  
SHOULD BE RETURNED WITH BID RESPONSE PACKAGE: NOT TO  
BE SENT SEPARATELY**

NOTE: Failure to acknowledge receipt of all addenda will cause the bid to be considered non-responsive, and the bid will be rejected. Acknowledged receipt of each addendum must be clearly established and included with the bid pursuant to N.J.S.A. 40A:11-23.2 (e).

Addendum No.   1                        Dated   April 06th, 2020  

Addendum No.                                         Dated                   

Addendum No.                                         Dated                   

Name of Bidder:   Vavi's Auto Sales, LLC  

Street Address:   448 Grand Street  

City, State, Zip   Jersey City, NJ 07302  

Authorized Signature:   *Valerio*  

*VALERIO BATISTA PRES/OWNER*

Date:   5-13-20

## Bid AUTOMOTIVE 2020 -1 LIGHT AUTOMOTIVE REPAIRS

Bid Number AUTOMOTIVE 2020 -1  
 Bid Title LIGHT AUTOMOTIVE REPAIRS

Bid Start Date Mar 30, 2020 8:02:18 AM EDT  
 Bid End Date May 19, 2020 11:00:00 AM EDT  
 Question & Answer End Date May 12, 2020 4:00:00 PM EDT

Bid Contact Patricia Vega  
 Assistant Purchasing Agent  
 Purchasing  
 201-547-4278  
 vegap@jcnj.org

Bid Contact Raquel Tosado  
 Purchasing  
 201-547-4439  
 rtosado@jcnj.org

**Addendum # 1**

Previous End Date	Apr 21, 2020 11:00:00 AM EDT	New End Date	May 19, 2020 11:00:00 AM EDT
Previous Q & A End Date	Apr 14, 2020 4:00:00 PM EDT	New Q & A End Date	May 12, 2020 4:00:00 PM EDT
Changes were made to the following items: LIGHT AUTOMOTIVE REPAIRS			

**Description**

This contract is to provide light automotive repairs as needed.

**NOTE: THIS PROCESS REQUIRES A PAPER ONLY SUBMISSION WITH ORIGINAL SIGNATURES AND COMPLETION/INCLUSION OF ALL FORMS IN THE BID.**

**YOU MUST DOWNLOAD THE BID IN ORDER TO RECEIVE ANY ADDENDA(S) THAT MAY OCCUR.**

**Added on Apr 6, 2020:**

See change of date for the receipt of bids.

**NOTE: Failure to acknowledge receipt of all addenda will cause the bid to be considered non-responsive, and bid will be rejected. Acknowledgement of receipt of each addendum must be clearly established and included with the bid pursuant to N.J.S.A. 40A:11-23.2 (e).**



**Bid Alerts**

**Addendum acceptance required**  
City of Jersey City, NJ REQUIRES THAT ALL ADDENDUMS BE ACCEPTED in order to finalize an offer on this bid. [Review addendums](#)

**Bid #AUTOMOTIVE 2020 -1 - LIGHT AUTOMOTIVE REPAIRS**

City of Jersey City, NJ Time left: 4 days, 22 hrs  
Bid started: Mar 30, 2020 8:02:18 AM EDT  
Bid ends: May 19, 2020 11:00:00 AM EDT



[Download Bid Packet](#)

[Remove from My bids](#)

[Details](#)

[Documents](#)

[Q&A](#)

[Vendor ads](#)

**Bid #AUTOMOTIVE 2020 -1 - LIGHT AUTOMOTIVE REPAIRS**



Time started: Mar 30, 2020 8:02:18 AM EDT  
Bid contact: [See contact information](#)  
Issuing agency: City of Jersey City, NJ [See other Bids by this agency](#)  
Description: This contract is to provide light automotive repairs as needed.

**NOTE: THIS PROCESS REQUIRES A PAPER ONLY SUBMISSION WITH ORIGINAL SIGNATURES AND COMPLETION/INCLUSION OF ALL FORMS IN THE BID.**

**YOU MUST DOWNLOAD THE BID IN ORDER TO RECEIVE ANY ADDENDA(S) THAT MAY OCCUR.**

Added on Apr 6, 2020:

See change of date for the receipt of bids.

**NOTE: Failure to acknowledge receipt of all addenda will cause the bid to be considered non-responsive, and bid will be rejected. Acknowledgement of receipt of each addendum must be clearly established and included with the bid pursuant to N.J.S.A. 40A:11-23.2 (e).**

Added on May 12, 2020:

**COVID-19 ADVISORY - ONLINE BID RECEPTIONS/PURCHASING LOCKBOX**

In an effort to adhere to social distancing protocols and best practices imposed by City and State authorities, the City of Jersey City has canceled all public meetings and closed non-essential services as of March 16, 2020 until further notice. As a result, all bid receptions will be held virtually as video conferences with public access. Links to the online bid receptions appear on the City of Jersey City website at:

[https://jerseycitynj.gov/CityHall/Clerk/publiccontracts/bid\\_openings](https://jerseycitynj.gov/CityHall/Clerk/publiccontracts/bid_openings)

Bids may be sent by U.S. certified mail return receipt requested, or may be sent by private courier service to a dedicated lockbox located in the lobby of 394 Central Avenue, Jersey City. Mail bids to: Raquel Tosado, Acting Purchasing Agent, QPA, Division of Purchasing, 394 Central Avenue, Third Floor, Jersey City, New Jersey 07307. Proposals forwarded by facsimile or email will not be accepted. Bids sent by mail or courier service must

be received by the Acting Purchasing Agent no later than 4:00 P.M. on the last City business day before the day of the bid reception or no later than 11:00 A.M. on the day of the bid reception. Mail/Courier services need to be instructed to hand deliver bid proposals to the dedicated lockbox. Office hours Monday thru Friday 9:00 am to 4:00pm. The City shall not be responsible for the loss, non-delivery or physical condition of bids sent by mail or courier service. Bids must be submitted individually in a sealed envelope addressed to the Acting Purchasing Agent. Bid proposals must comply with specifications. Any Bid Proposal received after the date and time specified will be returned, unopened, to the bidder.

Classification codes: [View classification codes](#)  
Regions: [View regions](#)

Addendum # 1 - made on Apr 06, 2020 1:11:01 PM EDT

Previous Bid End Date: Apr 21, 2020 11:00:00 AM EDT New Bid End Date: May 19, 2020 11:00:00 AM EDT  
Previous Q&A End Date: Apr 14, 2020 4:00:00 PM EDT New Q&A End Date: May 12, 2020 4:00:00 PM EDT  
Description/Bid Comments: (Information was added)

Change made on May 12, 2020 4:27:22 PM EDT

Description/Bid Comments: (Information was added)

 **How do I respond to a paper response bid?**  
Instructions may vary. Ask the bid [contact\(s\)](#) for this agency's process.

Questions? Contact a BidSync representative: 800-990-9339 or email: [support@bidsync.com](mailto:support@bidsync.com)

CONNECT WITH US <https://www.facebook.com/PeriscopeHoldings>  
<https://twitter.com/PeriscopeHldgs> <https://www.linkedin.com/company/periscope-holdings>

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This contract will be awarded as an open-end contract. The minimum and the maximum quantities for each item are as stated in the Bid Form. **Bidder will bid on the maximum quantities.**

The City will use the grand total price calculated by using the maximum quantities stated for such items. The Contractor shall be paid based on actual quantities used, however, it shall not exceed the maximum quantities without prior issuance of a change order by the City.

**Labor : Light Automotive Repair ( I )**

Description	Unit of Measure	Estimated Number of Hours Annually (A)	Unit Cost (B)	Extended Cost ( C) = A x B
Labor – Light Automotive Repair	Hourly Rate	3000	\$65.00	\$ 195,000.00

**Repair Parts and Materials (II)**

Description	Estimated Annual Materials Cost (A)	% Mark-Up (B)	Mark-up Cost ( C)= A + ( A X B)
Repair Parts and Materials	\$100,000	10%	\$ 110,000.00

**GRAND TOTAL: TOTAL LABOR COST (I) PLUS TOTAL REPAIR, PARTS AND MATERIALS (II)**

\$ Three Hundred Five Thousand Dollars and No/Cents  
(In Writing)

\$ 305,000.00  
(In Figures)

**BID FORM (continued)**



**NOTE: A bid must be entered for all items. The Failure to bid any one item will result in the automatic rejection of the bid at the bid reception**

1. **THE TERM OF THE CONTRACT SHALL BE ONE-YEAR COMMENCING 01 DAYS AFTER THE CONTRACT AWARD BY THE CITY COUNCIL. BID PRICES SHALL REMAIN FIRM FOR THE DURATION OF THE CONTRACT.**
2. **BID PROPOSAL MUST COMPLY STRICTLY IN ACCORDANCE WITH SPECIFICATIONS LISTED HEREIN.**
3. **ALL BIDDERS ARE REQUIRED TO SUBMIT A BID BOND OR CERTIFIED CHECK FOR 10% OF THE TOTAL BID AMOUNT NOT TO EXCEED \$20,000.00. A PERFORMANCE BOND IS NOT REQUIRED FOR THIS CONTRACT.**
4. **THE CITY OF JERSEY CITY WILL AWARD THE CONTRACT BASED ON THE GRAND TOTAL PRICE. FAILURE TO BID ON ANY ONE ITEM WILL RESULT IN THE REJECTION OF THE BID.**

*All Quotations Must Be Typewritten Or Written In Ink. Pencil Quotations Will Automatically Render Bid Informal. This Bid Must Be Accompanied by a Bond Or Certified Check For Ten (10%) Percent Of The Total Amount Of The Bid. Bond be From Surety Company Authorized To Do Business In The State Of New Jersey. (This Proposal Form Not Transferrable)*

COMPANY NAME: Vavi's Auto Sales, LLC	NAME: Vavi's Auto Sales
ADDRESS: 448 Grand St	ADDRESS: 448 Grand St
Jersey City, NJ 07302	Jersey City, NJ 07302
DATE: 5/13/2020	

Contracts will be awarded to the lowest responsible bidder(s) based upon the grand total amount.

All bid quotations must be typewritten or in ink. Pencil quotations will automatically render the bid informal.

**BID GUARANTEE**

Attach herewith is a: (Check one)

- Certified Check
- Cashier's Check
- (Bid Bond)

In the amount of \$ 20,000.00 representing 10% of the total amount bid, but not Exceeding \$20,000.00.

The undersigned agrees that this check or bond is to be forfeited as liquidated damages and not as a penalty, if the contract is awarded to the undersigned and he shall fail to execute the contract for the project or forward the bond required within the stipulated time. Otherwise, the check or bond will be returned to the undersigned.

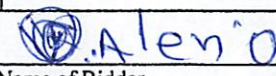
Each bid shall be accompanied by a certified check, cashier's check or bid bond in the amount of not less than 10% of the total bid amount, but in no case need the certified check, cashier's check or bid bond or any combination thereof, exceed \$20,000.00 and shall be not less than \$500.00. No cash will be accepted. The bidder's bond shall be made by a surety company qualified to do business in the State of New Jersey and must be signed by an officer or agent of the surety company authorized to execute the Bid Bond on behalf of the surety company. Include with the bond such documents which indicate that the officer or agent is authorized to execute the bid bond. If a certified check is offered as a guarantee, it shall be made payable to the City of Jersey City.

**CERTIFICATE OF EXPERIENCE**

Valerio Batista Hereby certifies that He has performed the following work within the past three (3) years:

Name of Owner	Amount of Contract	Type of Work	Owner=s Representative in charge of Work (Inc. Address and Phone)	Approximate Dates
Valerio Batista	Open	Light Auto-motive Repair	Valerio Batista 448 Grand St, Jersey City, NJ 07302 Phone: 201-433-8314	2015, 2016, 2017, 2018
NO CONTRATCTS WITH ANY OTHER GOVERNMENT ENTITIES				

**ZAIRA N. BUSTAMANTE**  
 NOTARY PUBLIC OF NEW JERSEY  
 ID # 50107555  
 My Commission Expires June 25, 2024  
 5/13/2020  
 Witness

 5/13/2020  
 Name of Bidder  
Vavi's Auto Sales, LLC  
 By  
Valerio Batista  
 Title  
President / Owner

**IMPORTANT: THIS FORM MUST BE FILLED IN BY BIDDER.**

INFORMED BY THE FOLLOWING INFORMATION: (b) (5) - DPP

Reporting Period	Entity Name	Entity Type	Entity Address	Entity Phone	Entity Email
2018-2019	CONTRACTOR				

SAIRA N. BUSTAMANTE  
 ATTORNEY PUBLIC OF NEW JERSEY  
 ID # 50107552  
 My Commission Expires June 25, 2024


INFORMED BY THE FOLLOWING INFORMATION: (b) (5) - DPP

### EQUIPMENT CERTIFICATION

The undersigned Bidder hereby certifies as follows:

The bidder owns or controls all the necessary equipment required to accomplish the work described in the specifications.

Name of Bidder: Vavi's Auto Sales, LLC

By:   
Signature

Name of above: Valerio Batista  
Print

Title: President / Owner

Date: 5-13-2020



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/23/20

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Cereijo & Associates, Inc 62 Engle St Englewood, NJ 07631	<b>CONTACT NAME:</b> Rafael <b>PHONE (A/C, No, Ext):</b> 201-894-8299 <b>FAX (A/C, No):</b> 201-894-8864 <b>E-MAIL ADDRESS:</b> cereijo@cereijoagency.com  <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">INSURER(S) AFFORDING COVERAGE</td> <td style="text-align: center;">NAIC #</td> </tr> <tr> <td>INSURER A : Acceptance Indemnity Insurance</td> <td></td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Acceptance Indemnity Insurance		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															
<b>INSURED</b>  VAVI'S AUTO SHOP, INC. & VAVI'S AUTO SALES, INC 448 GRAND STREET JERSEY CITY, NJ 07302															

**COVERAGES                                  CERTIFICATE NUMBER:                                  REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		CG00200277	01/24/20	01/24/21	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						MED EXP (Any one person) \$ 5,000
	OTHER:						PERSONAL & ADV INJURY \$ 1,000,000
	AUTOMOBILE LIABILITY						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> ANY AUTO						PRODUCTS - COMPI/OP AGG \$ 1,000,000
	<input type="checkbox"/> OWNED AUTOS ONLY						
	<input type="checkbox"/> HIRED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> PROPERTY DAMAGE (Per accident) \$						
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED    RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE    OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				E.L. EACH ACCIDENT \$
A	Building Fire			CG00200277	01/24/20	01/24/21	\$100,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Certificate is subject to the same terms, conditions, limits & exclusions of policy.  
 Includes premises liability.  
 Florence Realty Properties, Inc. and Atremic Realty Properties Inc. 580 Luis Munoz Marin Blvd, Jersey City, NJ 07310 are listed on the policy as additional insured as landlord.  
 Location #1: 442-448 Grand Street, Jersey City, NJ 07302  
 Location #2: 105,107, 109 Colden Street, Jersey City, NJ 07302

<b>CERTIFICATE HOLDER</b>  Florence Realty Properties, Inc 580 Luis Munoz Marin Blvd Jersey City, NJ 07310	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Rafael Cereijo Jr., CPCU
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**NON-COLLUSION AFFIDAVIT**

STATE OF NEW JERSEY)

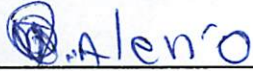
ss:

COUNTY OF HUDSON )

I, Valerio Batista of the City of Jersey City, in the County of Hudson and the State of New Jersey, of full age, being duly sworn according to law, upon my oath depose and say that:

I am President / Owner of the firm of Vavi's Auto Sales, LLC the bidder making the Proposal for the above named project and that I executed the said Proposal with full authority so to do; that said bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said Proposal and in this affidavit are true and correct, and made with full knowledge that the City of Jersey City relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by:

  
(Name of Contractor)

Valerio Batista  
(Also type or print name of affiant under signature)

ATTEST:


\_\_\_\_\_  
Secretary

(Affix Corporate Seal)

Sworn and subscribed to before me this 13th day of May, 2020

NOTARY PUBLIC

My commission expires on: 6/25/2024

  
AIRA N. BUSTAMANTE  
NOTARY PUBLIC OF NEW JERSEY  
ID # 50107555  
My Commission Expires June 25, 2024

**(NOTE: THIS FORM MUST BE COMPLETED, NOTARIZED AND RETURNED WITH THIS PROPOSAL).**

**NOTARY PUBLIC**

STATE OF NEW JERSEY  
COUNTY OF [illegible]

I, the undersigned, do hereby certify that [illegible] is the true and correct copy of [illegible] as the same appears in the records of the County of [illegible] State of New Jersey.

Witness my hand and seal of office this [illegible] day of [illegible] 2024.

[illegible signature]

[illegible signature]

**AIRAN N. BUSTAMANTE**  
NOTARY PUBLIC OF NEW JERSEY  
ID # 5010552  
My Commission Expires June 25, 2024


[illegible text]

[illegible text]



(An individual)  
The undersigned is (a corporation) under the laws  
(a partnership)

Of the State of New Jersey having offices  
at 448 Grand Street, Jersey City, NJ 07302.

Signed 

Name Valerio Batista

Title President / Owner

Company Vavi's Auto Sales, LLC

Address 448 Grand Street, Jersey City, NJ 07302

Phone (201)433-8314

Fax (201) 433-8382

(Seal if Bid by a Corporation)

**STATEMENT OF OWNERSHIP DISCLOSURE**  
 N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

**This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.**

**Name of Organization:** Vavi's Auto Sales, LLC

**Organization Address:** 448 Grand Street, Jersey City, NJ 07302

**Part I Check the box that represents the type of business organization:**

- Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- For-Profit Corporation (any type)  Limited Liability Company (LLC)
- Partnership     Limited Partnership     Limited Liability Partnership (LLP)
- Other (be specific): \_\_\_\_\_

**Part II**

- The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

**OR**

- No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
Valerio Batista	14 Center St, Jersey City, NJ 07302

**Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

**If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent)**

that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page

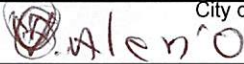
**Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. Attach additional sheets if more space is needed.**

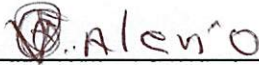
Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address
Valerio Batista	14 Center St, Jersey City, NJ 07302

**Part IV Certification**

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the City of Jersey City is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with City of Jersey City to notify the City of Jersey City in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the City of Jersey City to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Valerio Batista	Title:	President / Owner
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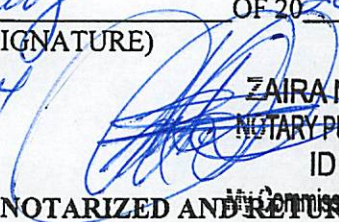
Signature:	 V. Alen'0	City of Jersey City	Date:	5-13-2020	Bid AUTOMOTIVE 2020 -1
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SIGNATURE:  V. Alen'0

TITLE: PRESIDENT / OWNER

SUBSCRIBED AND SWORN TO  
BEFORE ME THIS 13<sup>th</sup> DAY OF may OF 2020  
(TYPE OR PRINT NAME OF AFFIANT UNDER SIGNATURE)

NOTARY PUBLIC OF  
MY COMMISSION EXPIRES: 2025/2024



ZAIRA N. BUSTAMANTE  
NOTARY PUBLIC OF NEW JERSEY  
ID # 50107555

(NOTE: THIS FORM MUST BE COMPLETED, NOTARIZED AND RETURNED WITH THE PROPOSAL).

**EQUAL EMPLOYMENT OPPORTUNITY (EEO)/  
AFFIRMATIVE ACTION (AA) REQUIREMENTS**  
**FOR GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

**Questions in reference to EEO/AA requirements for Goods,  
Professional Service and General Service Contracts should be  
directed to:**

**Jeana F. Abuan  
Public Agency Compliance Officer (P.A.C.O.)  
Department of Administration  
Office of Tax Abatement & Compliance  
13-15 Linden Avenue, 2<sup>nd</sup> Floor  
Jersey City NJ 07305  
Tel. # 201-547-4538  
E-Mail Address: [abuanj@cnj.org](mailto:abuanj@cnj.org)**

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or retention; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

During the performance of this contract, the contractor agrees as follows:

**GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

**EXHIBIT A**  
**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**  
**N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)**  
**N.J.A.C. 17:27**

(REVISED 4/13)

**EXHIBIT A (Continuation)**

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance))

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.


The undersigned vendor certifies on their company's receipt, knowledge and commitment to comply with:

**EXHIBIT A**  
**N.J.S.A. 10:5-31 and N.J.A.C. 17:27**  
**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**  
Goods, Professional Services and General Services Contracts  
(Mandatory Affirmative Action Language)

The undersigned vendor further agrees to furnish the required forms of evidence and

understands that their contract/company's bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

Representative's Name/Title (Print): Valerio Batista President / Owner

Representative's Signature: 

Name of Company: Vavi's Auto Sales, LLC

Tel. No.: 201-433-8314 Date: 5/13/2020

CITY OF JERSEY CITY, NEW JERSEY 07307  
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

COMPANY NAME: Vavi's Auto Sales, LLC

**PART 1: CERTIFICATION**  
**BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.**  
**FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE.**

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party

**PLEASE CHECK THE APPROPRIATE BOX:**

I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

**OR**


I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

**PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN**

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the box below.

Name \_\_\_\_\_ Relationship to Bidder/Offeror \_\_\_\_\_  
Description of Activities \_\_\_\_\_  
Duration of Engagement \_\_\_\_\_ Anticipated Cessation Date \_\_\_\_\_  
Bidder/Offeror Contact Name \_\_\_\_\_ Contact Phone Number \_\_\_\_\_

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the State of New Jersey and that the State at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Valerio Batista Signature:   
Title: President / Owner Date: 5/13/2020



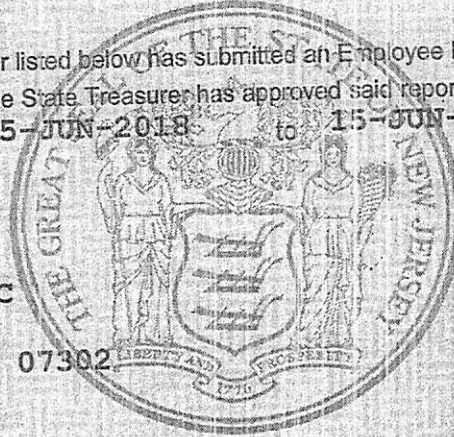
Certification 59353

## CERTIFICATE OF EMPLOYEE INFORMATION REPORT INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-JUN-2018** to **15-JUN-2025**

VAVI'S AUTO SALES, LLC  
448 GRAND STREET  
JERSEY CITY

NJ 07302



*Elizabeth Maher Muoio*

ELIZABETH MAHER MUOIO  
State Treasurer

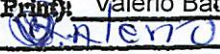
**APPENDIX A  
AMERICANS WITH DISABILITIES ACT OF 1990  
Equal Opportunity for Individuals with Disability**

The contractor and the Presid / Owner of Vavi's Auto Sales, LLC, (hereafter "owner") do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. 5121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during its performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature, arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the owner shall expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Representative's Name/Title Print: Valerio Batista President / Owner  
Representative's Signature:   
Name of Company: Vavi's Auto Sales, LLC  
Tel. No.: 201 433-8314 Date: 5/13/2020



**CITY OF JERSEY CITY  
DEPARTMENT OF BUSINESS ADMINISTRATION  
OFFICE OF DIVERSITY AND INCLUSION**



**SUPPLIER DIVERSITY DEFINITIONS**

**Minority Owned-** a business which is a sole proprietorship, partnership or corporation at least 51% of which is owned and controlled by persons who are African American, Hispanic, Asian American, American Indian or Alaskan Native, defined as follows:

**African American:** a person having origins in any of the black racial groups of Africa.

**Hispanic:** a person of Mexican, Puerto Rican, Central or South American or other non-European Spanish culture or origin regardless of race.

**Asian:** a person having origins in any of the original peoples of the Far East, South East Asia, Indian subcontinent, Hawaii or the Pacific Islands.

**American Indian or Alaskan Native:** a person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

**Woman Owned-** a business which is a sole proprietorship, partnership or corporation at least 51% of which is owned and controlled by a woman or women.

**Veteran Owned-** a business which is a sole proprietorship, partnership or corporation at least 51% of which is owned and controlled by a person or persons who are veterans.

"Veteran" means any citizen and resident of this State now or hereafter honorably discharged or released under honorable circumstances who served in any branch of the Armed Forces of the United States or a Reserve component thereof for at least 90 days and shall include disabled veterans.

**Disability Owned-** a business which is a sole proprietorship, partnership or corporation at least 51% of which is owned and controlled by a person or persons with a disability.

**Lesbian, Gay, Bisexual, Transgender Owned-** a business which is a sole proprietorship, partnership or corporation at least 51% of which is owned and controlled by an LGBT person or persons.

**THE CITY OF JERSEY CITY IS AN AFFIRMATIVE ACTION & EQUAL OPPORTUNITY EMPLOYER AND COMPLIES WITH ALL LOCAL, STATE AND FEDERAL LAWS AND REGULATIONS IN EMPLOYMENT AND CONTRACTING.**



**CITY OF JERSEY CITY  
DEPARTMENT OF BUSINESS ADMINISTRATION  
OFFICE OF DIVERSITY AND INCLUSION**



**SUPPLIER DIVERSITY BIDDER QUESTIONNAIRE**

The City of Jersey City is committed to ensuring that its utilization of vendors reflects the diversity of its community. Please complete this form to assist us with monitoring our supplier diversity performance.

**Business Name:** Vavi's Auto Sales, LLC

**Address:** 448 Grand Street, Jersey City, NJ 07302

**Phone:** 201-433-8314

**Email:** vavisautosales@gmail.com

**Contact Name:** Valerio Batista

Please indicate if your business qualifies as any of the following: (See definitions for clarification)

- Minority Owned
- Woman Owned
- Veteran Owned
- Disability Owned
- Lesbian, Gay, Bisexual, Transgender Owned
- None

Please indicate if your business is currently certified by an authorized certifying body as any of the following:

- Minority Business Enterprise
- Woman Business Enterprise
- Veteran Business Enterprise
- Disability Owned Business Enterprise
- Lesbian, Gay, Bisexual, Transgender Business Enterprise
- Disadvantaged Business Enterprise
- Small Business Enterprise
- None

**THE CITY OF JERSEY CITY IS AN AFFIRMATIVE ACTION & EQUAL OPPORTUNITY EMPLOYER AND COMPLIES WITH ALL LOCAL, STATE AND FEDERAL LAWS AND REGULATIONS IN EMPLOYMENT AND CONTRACTING.**



# STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** VAVI'S AUTO SALES LLC

**Trade Name:**

**Address:** 448 GRAND STREET  
JERSEY CITY, NJ 07302-4242

**Certificate Number:** 1499255

**Effective Date:** November 10, 2011

**Date of Issuance:** May 11, 2020

**For Office Use Only:**

**20200511152622813**



# CITY OF JERSEY CITY DIVISION OF PURCHASING

394 CENTRAL AVENUE, 2ND FLOOR | JERSEY CITY, NJ 07307  
P: 201 547 5155/5156 | F: 201 547 6585



STEVEN M. FULOP  
MAYOR OF JERSEY CITY

PETER FOLGADO  
DIRECTOR OF PURCHASING, Q.P.A., R.P.P.O.

## CERTIFICATION REGARDING SUSPENSION/DEBARMENT

I am Valerio Batista of the firm of Vavi's Auto Sales, LLC,  
the Contractor who submitted the lowest responsible bid for the project known as  
Solicitation Automotive 2020-1; Light Automotive Repairs.

I executed the Proposal submitted to the City of Jersey City with the full authority to do  
so. As of the date of execution of this Certification on this 19 day of May,  
2020 the firm of Vavi's Auto Sales, LLC has not been suspended or debarred  
from submitting bid proposals by the United States of America, its departments,  
divisions, and agencies or by the State of New Jersey, its departments, divisions, and  
agencies.

I certify that the foregoing statements are true. I am aware that if any of the  
foregoing statements made by me are willfully false, I am subject to punishment.

Vavi's Auto Sales, LLC

(Name of Contractor)

Signed By: [Signature]

Dated: 5/13/2020

Title: President / Owner

Sworn and subscribed to before me  
This 13th day of May, 2020

[Signature]

**ZAIRAN BUSTAMANTE**  
NOTARY PUBLIC OF NEW JERSEY  
ID # 50107555  
Commission Expires June 25, 2024

\*Must be notarized and returned with bid only if total bid amount exceeds \$100,000.00

[WWW.JERSEYCITYNJ.GOV](http://WWW.JERSEYCITYNJ.GOV)

**CITY OF JERSEY CITY**  
**DEPT. OF HOUSING, ECONOMIC DEVELOPMENT & COMMERCE**  
**2019 - 2020 AUTO REPAIR ONLY NO AUTOBODY ALLOWED**



No: 451

Fee: \$ 200.00

DATE OF ISSUE: 11/07/19

DATE OF EXPIRATION: 10/31/20

LICENSE is hereby granted to: **VAVIS AUTO SALES LLC**

Address: 448 GRAND STREET  
JERSEY CITY NJ 07302

Type of Business: AUTO REPAIR

Sq. Footage : 0  
# Seats/Rooms : 0

*This license shall be entitled to all the rights and privileges pertaining thereto under the terms, provisions, limitations, requirements and conditions of said Ordinance and any rules and regulations promulgated by the City of Jersey City relating thereto and in conformity with said Ordinance.*

POST IN A CONSPICUOUS  
PLACE

Maynard Woodson, Director  
Division of Commerce

**STATE OF NEW JERSEY**  
**Division of Purchase & Property**  
**Contract Compliance Audit Unit**  
**EEO Monitoring Program**

**EMPLOYEE INFORMATION REPORT**

**IMPORTANT-READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING FORM. FAILURE TO PROPERLY COMPLETE THE ENTIRE FORM AND TO SUBMIT THE REQUIRED \$150.00 FEE MAY DELAY ISSUANCE OF YOUR CERTIFICATE. DO NOT SUBMIT EEO-1 REPORT FOR SECTION B, ITEM 11. For Instructions on completing the form, go to: [https://www.state.nj.us/treasury/contract\\_compliance/documents/pdf/forms/aa302ins.pdf](https://www.state.nj.us/treasury/contract_compliance/documents/pdf/forms/aa302ins.pdf)**

**SECTION A - COMPANY IDENTIFICATION**

1. FID. NO. OR SOCIAL SECURITY 270-260-514	2. TYPE OF BUSINESS <input type="checkbox"/> 1. MFG <input checked="" type="checkbox"/> 2. SERVICE <input type="checkbox"/> 3. WHOLESALE <input type="checkbox"/> 4. RETAIL <input type="checkbox"/> 5. OTHER	3. TOTAL NO. EMPLOYEES IN THE ENTIRE COMPANY (1)ONE			
4. COMPANY NAME VAVI'S AUTO SALES, LLC					
5. STREET 448 Grand St	CITY Jersey City	COUNTY Hudson	STATE NJ	ZIP CODE 07302	
6. NAME OF PARENT OR AFFILIATED COMPANY (IF NONE, SO INDICATE) N/A		CITY	STATE	ZIP CODE	
7. CHECK ONE: IS THE COMPANY: <input checked="" type="checkbox"/> SINGLE-ESTABLISHMENT EMPLOYER <input type="checkbox"/> MULTI-ESTABLISHMENT EMPLOYER					
8. IF MULTI-ESTABLISHMENT EMPLOYER, STATE THE NUMBER OF ESTABLISHMENTS IN NJ N/A					
9. TOTAL NUMBER OF EMPLOYEES AT ESTABLISHMENT WHICH HAS BEEN AWARDED THE CONTRACT 1 (One)					
10. PUBLIC AGENCY AWARDED CONTRACT					
CITY OF JERSEY CITY		CITY Jersey City	COUNTY Hudson	STATE NJ	ZIP CODE 07302
<b>Official Use Only</b>	DATE RECEIVED	INAUG DATE	ASSIGNED CERTIFICATION NUMBER		

**SECTION B - EMPLOYMENT DATA**

11. Report all permanent, temporary and part-time employees ON YOUR OWN PAYROLL. Enter the appropriate figures on all lines and in all columns. Where there are no employees in a particular category, enter a zero. Include ALL employees, not just those in minority/non-minority categories, in columns 1, 2, & 3. **DO NOT SUBMIT AN EEO-1 REPORT.**

JOB CATEGORIES	ALL EMPLOYEES			PERMANENT MINORITY/NON-MINORITY EMPLOYEE BREAKDOWN									
	COL. 1 TOTAL (Cols. 2 & 3)	COL. 2 MALE	COL. 3 FEMALE	***** MALE *****					***** FEMALE *****				
				BLACK	HISPANIC	AMER. INDIAN	ASIAN	NON MIN.	BLACK	HISPANIC	AMER. INDIAN	ASIAN	NON MIN.
Officials/ Managers	1	1	0	0	1	0	0	0	0	0	0	0	0
Professionals	0	0	0	0	0	0	0	0	0	0	0	0	0
Technicians	0	0	0	0	0	0	0	0	0	0	0	0	0
Sales Workers	0	0	0	0	0	0	0	0	0	0	0	0	0
Office & Clerical	1	0	1	0	0	0	0	0	0	1	0	0	0
Craftworkers (Skilled)	1	1	0	0	1	0	0	0	0	0	0	0	0
Operatives (Semi-skilled)	0	0	0	0	0	0	0	0	0	0	0	0	0
Laborers (Unskilled)	0	0	0	0	0	0	0	0	0	0	0	0	0
Service Workers	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>23</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Total employment From previous Report (if any)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Temporary & Part-Time Employees	The data below shall NOT be included in the figures for the appropriate categories above.												
	0	0	0	0	0	0	0	0	0	0	0	0	0

12. HOW WAS INFORMATION AS TO RACE OR ETHNIC GROUP IN SECTION B OBTAINED? <input type="checkbox"/> 1. Visual Survey <input type="checkbox"/> 2. Employment Record <input type="checkbox"/> 3. Other (Specify)	14. IS THIS THE FIRST Employee Information Report Submitted? 1. YES <input checked="" type="checkbox"/> 2. NO <input type="checkbox"/>	15. IF NO, DATE LAST REPORT SUBMITTED MO. DAY YEAR
13. DATES OF PAYROLL PERIOD USED From: 05/11/2020 To: 05/16/2020		

**SECTION C - SIGNATURE AND IDENTIFICATION**

16. NAME OF PERSON COMPLETING FORM (Print or Type) Valerio Batista	SIGNATURE	TITLE President	DATE MO   DAY   YEAR 05   13   2020		
17. ADDRESS NO. & STREET 448 Grand St	CITY Jersey City	COUNTY Hudson	STATE NJ	ZIP CODE 07302	PHONE (AREA CODE, NO., EXTENSION) 201 - 433 - 8314



STATE OF NEW JERSEY DEPARTMENT OF THE TREASURY  
 Division of Purchase & Property Contract Compliance Audit Unit EEO Monitoring Program  
 VENDOR ACTIVITY SUMMARY REPORT

NEW HIRES  PROMOTIONS  TRANSFERS  TERMINATIONS (CHECK (X) APPROPRIATE ACTIVITY)

CERTIFICATE NO. 59353 DATES OF PAYROLL PERIOD USED: FROM 05/11/2020 TO 05/16/2020

NAME OF FACILITY:

Street VAVI'S AUTO SALES, LLC City Hudson State NJ Zip Code 07302  
 448 Grand St Jrsy City Hudson NJ 07302

JOB	MALE					FEMALE						
	Total	Black	Hispanic	AM. Indian	Asian	Non-Min.	Total	Black	Hispanic	AM. Indian	Asian	Non-Min.
OFFICIALS & MANAGERS	1	0	1	0	0	0	0	0	0	0	0	0
PROFESSIONALS	0	0	0	0	0	0	0	0	0	0	0	0
TECHNICIANS	0	0	0	0	0	0	0	0	0	0	0	0
SALES WORKERS	0	0	0	0	0	0	0	0	0	0	0	0
OFFICE & CLERICAL	1	0	0	0	0	0	0	0	1	0	0	0
CRAFTWORKERS	1	0	1	0	0	0	0	0	0	0	0	0
OPERATIVES	0	0	0	0	0	0	0	0	0	0	0	0
LABORERS	0	0	0	0	0	0	0	0	0	0	0	0
SERVICE WORKERS	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	3	0	2	0	0	0	0	0	1	0	0	0

I certify that the information on this Form is true and correct.  
 NAME OF PERSON COMPLETING FORM (Print or Type) SIGNATURE DATE SUBMITTED  
 LAST MI B. Valerio 05/13/2020

BATISTA VALERIO 05/13/2020  
 ADDRESS (NO. & STREET) (CITY) (STATE) (ZIP) PHONE (AREA CODE, NO., EXTENSION)  
 448 Grand St Jersey City NJ 07302 201-433-8314

## INSTRUCTIONS FOR COMPLETING THE EMPLOYEE INFORMATION REPORT (FORM AA302)

**IMPORTANT: READ THE FOLLOWING INSTRUCTIONS CAREFULLY BEFORE COMPLETING THE FORM. PRINT OR TYPE ALL INFORMATION. FAILURE TO PROPERLY COMPLETE THE ENTIRE FORM AND TO SUBMIT THE REQUIRED \$180.00 NON-REFUNDABLE FEE MAY DELAY ISSUANCE OF YOUR CERTIFICATE. IF YOU HAVE A CURRENT CERTIFICATE OF EMPLOYEE INFORMATION REPORT, DO NOT COMPLETE THIS FORM UNLESS YOU ARE RENEWING A CERTIFICATE THAT IS DUE FOR EXPIRATION. DO NOT COMPLETE THIS FORM FOR CONSTRUCTION CONTRACT AWARDS.**

**ITEM 1 -** Enter the Federal Identification Number assigned by the Internal Revenue Service, or if a Federal Employer Identification Number has been applied for, or if your business is such that you have not or will not receive a Federal Employer Identification Number, enter the Social Security Number of the owner or of one partner, in the case of a partnership.

**ITEM 2 -** Check the box appropriate to your TYPE OF BUSINESS. If you are engaged in more than one type of business check the predominate one. If you are a manufacturer deriving more than 50% of your receipts from your own retail outlets, check "Retail".

**ITEM 3 -** Enter the total "number" of employees in the entire company, including part-time employees. This number shall include all facilities in the entire firm or corporation.

**ITEM 4 -** Enter the name by which the company is identified. If there is more than one company name, enter the predominate one.

**ITEM 5 -** Enter the physical location of the company. Include City, County, State and Zip Code.

**ITEM 6 -** Enter the name of any parent or affiliated company including the City, County, State and Zip Code. If there is none, so indicate by entering "None" or N/A.

**ITEM 7 -** Check the box appropriate to your type of company establishment. "Single-establishment Employer" shall include an employer whose business is conducted at only one physical location. "Multi-establishment Employer" shall include an employer whose business is conducted at more than one location.

**ITEM 8 -** If "Multi-establishment" was entered in Item 7, enter the number of establishments within the State of New Jersey.

**ITEM 9 -** Enter the total number of employees at the establishment being awarded the contract.

**ITEM 10 -** Enter the name of the Public Agency awarding the contract. Include City, County, State and Zip Code. This is not applicable if you are renewing a current Certificate.

**ITEM 11 -** Enter the appropriate figures on all lines and in all columns. THIS SHALL ONLY INCLUDE EMPLOYMENT DATA FROM THE FACILITY THAT IS BEING AWARDED THE CONTRACT. DO NOT list the same employee in more than one job category. DO NOT attach an EEO-1 Report.

**Racial/Ethnic Groups will be defined:**

**Black:** Not of Hispanic origin. Persons having origin in any of the Black racial groups of Africa.

**Hispanic:** Persons of Mexican, Puerto Rican, Cuban, or Central or South American or other Spanish culture or origin, regardless of race.

**American Indian or Alaskan Native:** Persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

**Asian or Pacific Islander:** Persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian Sub-continent or the Pacific Islands. This area includes for example, China, Japan, Korea, the Philippine Islands and Samoa.

**Non-Minority:** Any Persons not identified in any of the aforementioned Racial/Ethnic Groups.

**ITEM 12 -** Check the appropriate box. If the race or ethnic group information was not obtained by 1 or 2, specify by what other means this was done in 3.

**ITEM 13 -** Enter the dates of the payroll period used to prepare the employment data presented in Item 12.

**ITEM 14 -** If this is the first time an Employee Information Report has been submitted for this company, check block "Yes".

**ITEM 15 -** If the answer to Item 14 is "No", enter the date when the last Employee Information Report was submitted by this company.

**ITEM 16 -** Print or type the name of the person completing the form. Include the signature, title and date.

**ITEM 17 -** Enter the physical location where the form is being completed. Include City, State, Zip Code and Phone Number.

### TYPE OR PRINT IN SHARP BALL POINT PEN

**THE VENDOR IS TO COMPLETE THE EMPLOYEE INFORMATION REPORT FORM (AA302) AND RETAIN A COPY FOR THE VENDOR'S OWN FILES. THE VENDOR SHOULD ALSO SUBMIT A COPY TO THE PUBLIC AGENCY AWARDED THE CONTRACT IF THIS IS YOUR FIRST REPORT; AND FORWARD ONE COPY WITH A CHECK IN THE AMOUNT OF \$180.00 PAYABLE TO THE TREASURER, STATE OF NEW JERSEY (FEE IS NON-REFUNDABLE), TO:**

**NJ Department of the Treasury  
Division of Purchase & Property  
Contract Compliance Audit Unit  
EEO Monitoring Program  
P.O. Box 293**

Trenton, New Jersey 08628-0293

Telephone No. (609) 292-3473

**INSTRUCTIONS****VENDOR ACTIVITY SUMMARY REPORTS**

1. You should complete 4 blank Vendor Activity Summary Reports with your AA-302, Employee Information Report Renewal Application package. These 4 Reports are to be completed for new hires, promotions, transfers and terminations that took place between the time you received your Certificate of Employee Information Report (hereafter referred to as "Certificate") and the date of your Renewal Application.
  
2. The Vendor Activity Summary Reports must be completed to show your firm's total personnel actions for the previous Certificate period. For example, if your firm renews its Certificate every 3 years, one of the reports should indicate the total number of people hired during the entire 3-year period during which you held the Certificate. Another report should indicate the total number of people terminated during that 3-year period. The third report should indicate the total number of people transferred during that 3-year period and the final report should indicate the total number of people promoted during that 3-year period. Please note, there is no need to re-state the information provided on the AA-302 form.

**BID BOND**

**Platte River Insurance Company  
Glastonbury, CT 06033**

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KNOWN ALL BY THESE PRESENTS, That we, Vavi's Auto Sales, LLC, as Principal, and Platte River Insurance Company, as Surety, are held and firmly bound unto City of Jersey City Department of Public Works, as Obligee, in the sum of 10% of Principals Bid Amount Not to Exceed Twenty Thousand and 00/100 Dollars ( 10% of Bid Amount NTE \$20,000.00 ) for the payment of which we bind ourselves, and our successors and assigns, jointly and severally, as provided herein.

WHEREAS, Principal has submitted or is about to submit a bid to the Obligee on a contract for Light Automotive Repairs (Under 15,000 GVW) ("Project").

NOW, THEREFORE, the condition of this bond is that if Obligee accepts Principal's bid, and Principal enters into a contract with Obligee in conformance with the terms of the bid and provides such bond or bonds as may be specified in the bidding or contract documents, then this obligation shall be void; otherwise Principal and Surety will pay to Obligee the difference between the amount of Principal's bid and the amount for which Obligee shall in good faith contract with another person or entity to perform the work covered by Principal's bid, but in no event shall Surety's and Principal's liability exceed the penal sum of this bond.

Signed this 13th day of May, 2020.

Vavi's Auto Sales, LLC  
(Principal)

By: 

Platte River Insurance Company

By: Rachel Price  
Rachel Price, Attorney-in-Fact

**SURETY BOND SEAL AND SIGNATURE ADDENDUM  
PLATTE RIVER INSURANCE COMPANY – CAPITOL INDEMNITY CORPORATION**

Due to logistical issues associated with the use of raised seals and wet signatures during the COVID-19 pandemic, CapSpecialty and its writing companies Platte River Insurance Company and Capitol Indemnity Corporation have authorized their Attorneys-in-Fact to affix Platte River Insurance Company and/or Capitol Indemnity Corporation's electronic corporate seal and electronic Attorney-In-Fact signatures to any bond executed on behalf of Platte River Insurance Company and/or Capitol Indemnity Corporation by any such Attorney-in-Fact by attaching this Addendum to said bond.

To the extent this Addendum is attached to a bond that is executed on behalf of Platte River Insurance Company and/or Capitol Indemnity Corporation by their Attorney-in-Fact, Platte River Insurance Company and/or Capitol Indemnity Corporation hereby agree that the seals below shall be deemed affixed to said bond to the same extent as if their raised corporate seal was physically affixed to the face of the bond. Additionally, Platte River Insurance Company and/or Capitol Indemnity Corporation authorize their Attorney-In-Fact to use electronic signatures to the same extent as if a wet signature was physically affixed to the face of the bond.

Dated this 20th day of March, 2020.

**Platte River Insurance Company and Capitol Indemnity Corporation**



By:   
John L. Sennott, Jr., Chief Executive Officer and President

IF YOU HAVE ANY QUESTIONS CONCERNING THE AUTHENTICITY OF AN ELECTRONICALLY SEALED AND/OR SIGNED BOND, PLEASE CALL 860-494-4914 OR EMAIL [SDRAKE@CAPSPECIALTY.COM](mailto:SDRAKE@CAPSPECIALTY.COM). PLEASE REFERENCE THE BOND NUMBER IN ANY CORRESPONDENCE.

Surety Acknowledgment

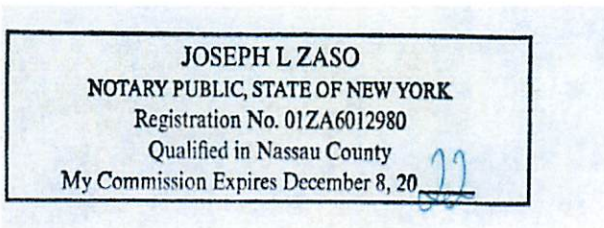
State of New York }  
County of Nassau } ss:

On this 13th day of May, 2020, before me personally came Rachel Price to me known, who, being by me duly sworn, did depose and say that he/she is an attorney-in-fact of Platte River Insurance Company the corporation described in and which executed the within instrument; that he knows the corporate seal of said corporation; that the seal affixed to the within instrument is such corporate seal, and that he signed the said instrument and affixed the said seal as Attorney-in-Fact by authority of the Board of Directors of said corporation and by authority of this office under the Standing Resolutions thereof.

My commission expires \_\_\_\_\_



Notary Public



PLATTE RIVER INSURANCE COMPANY  
BALANCE SHEET  
December 31, 2019

**Admitted Assets**

Cash and invested assets:	
Bonds	\$ 136,475,878
Cash, cash equivalents and short-term investments	26,786,223
Total cash and invested assets	<u>163,262,101</u>
Investment income due and accrued	822,530
Uncollected premiums and agents' balances in course of collection	4,254,971
Deferred premiums, agents' balances and installments booked but deferred and not yet due	58,660
Amounts recoverable from reinsurers	244,086
Current federal and foreign income tax recoverable and interest thereon	345,461
Net deferred tax asset	2,121,480
Receivables from parent, subsidiaries and affiliates	1,027,574
Other admitted assets	43,200
Total admitted assets	<u>\$ 172,180,063</u>

**Liabilities and Surplus as Regards Policyholders**

Liabilities:	
Losses	\$ 47,461,731
Reinsurance payable on paid losses and loss adjustment expenses	4,628,658
Loss adjustment expenses	10,166,569
Commissions payable, contingent commissions and other similar charges	1,194,706
Other expenses (excluding taxes, licenses and fees)	92,001
Taxes, licenses and fees (excluding federal and foreign income taxes)	206,403
Unearned premiums	25,097,710
Ceded reinsurance premiums payable (net of ceding commissions)	(1,353,589)
Amounts withheld or retained by company for account of others	32,394,458
Other liabilities	466,782
Total liabilities	<u>120,355,429</u>
Surplus as regards policyholders:	
Common capital stock	4,800,000
Gross paid in and contributed surplus	30,739,907
Unassigned funds (surplus)	16,284,727
Surplus as regards policyholders	<u>51,824,634</u>
Total liabilities and capital and surplus	<u>\$ 172,180,063</u>

I, John L. Sennott Jr., CEO and President of Platte River Insurance Company do hereby certify that to the best of my knowledge and belief, the foregoing is a full and true statutory Statement of Admitted Assets and Liabilities, Capital and Surplus of the Operation at December 31, 2019, prepared in conformity with the accounting practices prescribed by the Insurance Department of the State of Nebraska. IN WITNESS WHEREOF, I have set my hand and affixed the seal of the Corporation at Middleton, Wisconsin.

*John L. Sennott Jr.*

John L. Sennott Jr.  
CEO & President



PLATTE RIVER INSURANCE COMPANY  
POWER OF ATTORNEY

PR2711642

Bond Number

KNOW ALL MEN BY THESE PRESENTS, That the PLATTE RIVER INSURANCE COMPANY, a corporation of the State of Nebraska, having its principal offices in the City of Middleton, Wisconsin, does make, constitute and appoint

----- JEFFREY W PRICE; MARY ANNA PRICE; RACHEL PRICE -----

its true and lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf, as surety, and as its act and deed, any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of

----- ALL WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED: \$20,000,000.00 -----

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PLATTE RIVER INSURANCE COMPANY at a meeting duly called and held on the 8th day of January, 2002.

“RESOLVED, that the President, Executive Vice President, Vice President, Secretary or Treasurer, acting individually or otherwise, be and they hereby are granted the power and authorization to appoint by a Power of Attorney for the purposes only of executing and attesting bonds and undertakings, and other writings obligatory in the nature thereof, one or more resident vice-presidents, assistant secretaries and attorney(s)-in-fact, each appointee to have the powers and duties usual to such offices to the business of this company; the signature of such officers and seal of the Company may be affixed to any such power of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking or other writing obligatory in the nature thereof to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any of said officers, at any time.”

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner – Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

IN WITNESS WHEREOF, the PLATTE RIVER INSURANCE COMPANY has caused these presents to be signed by its officer undersigned and its corporate seal to be hereto affixed duly attested, this 1st day of January, 2020.

Attest:

*Ryan J. Byrnes*  
Ryan J. Byrnes  
Senior Vice President,  
Chief Financial Officer and Treasurer  
*Suzanne M. Broadbent*  
Suzanne M. Broadbent  
Assistant Secretary

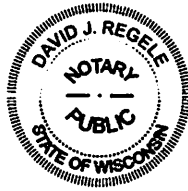


PLATTE RIVER INSURANCE COMPANY

*John L. Sennott, Jr.*  
John L. Sennott, Jr.  
Chief Executive Officer and President

STATE OF WISCONSIN }  
COUNTY OF DANE } S.S.:

On the 1st day of January, 2020 before me personally came John L. Sennott, Jr., to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is Chief Executive Officer and President of PLATTE RIVER INSURANCE COMPANY, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.



*David J. Regele*  
David J. Regele  
Notary Public, Dane Co., WI  
My Commission Is Permanent

STATE OF WISCONSIN }  
COUNTY OF DANE } S.S.:

I, the undersigned, duly elected to the office stated below, now the incumbent in PLATTE RIVER INSURANCE COMPANY, a Nebraska Corporation, authorized to make this certificate, DO HEREBY CERTIFY that the foregoing attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Middleton, State of Wisconsin this 13th day of May, 2020.



*Andrew B. Diaz-Matos*  
Andrew B. Diaz-Matos  
Senior Vice President, General Counsel and Secretary